

FIELD CHECKLIST

Business Overflow Operations and Inspection Pack

Opening, loading, inspection and closeout routines with named ownership.

THE VERIFICATION GATES

01

Property approval

Confirms landlord, zoning, fire-lane and site requirements.

02

Workplace rules

Control aisles, stacking, handling, access and employee safety.

03

Content requirements

Control food, records, electronics, chemicals and sensitive inventory.

04

Qualified design

Controls structural cuts, electrical work, occupancy and egress.

Planning resource only. Verify the exact container, contents, delivery route, site and current requirements before purchase, loading, modification or use.

Assign the owner. Mark the exception. Record the correction.

A checked box is useful only when the exact site and current condition have been inspected by the person responsible.

01 | Fire load screening

Have the authority having jurisdiction and insurer review relevant contents and placement. Keep exits and fire access clear.

☐	Write the intended contents and retrieval frequency.
☐	Measure the exact unit, contents and access route.
☐	Confirm property, carrier and local requirements.
☐	Record the responsible owner and inspection routine.

02 | Food and chemical separation

Follow product labels, food-safety rules and safety data sheets. Use separate approved areas and never improvise mixed storage.

☐	Write the intended contents and retrieval frequency.
☐	Measure the exact unit, contents and access route.
☐	Confirm property, carrier and local requirements.
☐	Record the responsible owner and inspection routine.

03 | Egress and occupancy

Obtain qualified design and local approval for doors, exits, electrical, ventilation, fire protection and accessibility before occupancy.

☐	Write the intended contents and retrieval frequency.
☐	Measure the exact unit, contents and access route.
☐	Confirm property, carrier and local requirements.
☐	Record the responsible owner and inspection routine.

04 | Electrical modifications

Use qualified electrical and structural professionals, listed equipment and required permits. Protect the container weather envelope and grounding strategy.

	Write the intended contents and retrieval frequency.
	Measure the exact unit, contents and access route.
	Confirm property, carrier and local requirements.
	Record the responsible owner and inspection routine.

05 | Own vs off-site

Model the complete workflow and cost over the expected period. On-site ownership can be attractive when access is frequent and the property supports long-term placement.

	Write the intended contents and retrieval frequency.
	Measure the exact unit, contents and access route.
	Confirm property, carrier and local requirements.
	Record the responsible owner and inspection routine.

06 | Multi-location standard

Define a common operating standard, then allow site-specific exceptions for access, climate and local approval.

	Write the intended contents and retrieval frequency.
	Measure the exact unit, contents and access route.
	Confirm property, carrier and local requirements.
	Record the responsible owner and inspection routine.

07 | Surge capacity

Set a start trigger, approved contents, responsible owner and exit date before surge stock arrives.

	Write the intended contents and retrieval frequency.
	Measure the exact unit, contents and access route.
	Confirm property, carrier and local requirements.
	Record the responsible owner and inspection routine.

08 | Resale and repurpose

Use qualified carriers, disclose alterations and check approvals before changing the use or location.

	Write the intended contents and retrieval frequency.
	Measure the exact unit, contents and access route.
	Confirm property, carrier and local requirements.
	Record the responsible owner and inspection routine.

Do not close an inspection without an owner and date.

DATE	LOCATION / UNIT	EXCEPTION	OWNER	CLOSED

PRIMARY REFERENCES AND LIMITS

Traceable boundaries, not borrowed certainty.

Use the current version of every source and confirm the exact rule with the authority or qualified party that controls the decision.

Hapag-Lloyd container specification

https://static-cf.hapag-lloyd.com/content/dam/website/downloads/press_and_media/publications/15211_Container_Specification_engl_Gesamt_web.pdf

OSHA 1910.176 material handling and storage

<https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.176>

GENERAL LIMIT

Container specifications vary by manufacturer, type, age and exact unit. Site, contents, climate, carrier equipment and local requirements also vary. This document is a planning aid and does not authorize the exact purchase, site, load, modification or use.